

# Ambulance Service Advisory Board

c/o Rhode Island Department of Health  
3 Capitol Hill  
Providence RI 02908  
(401) 222-2401

## **Meeting Minutes of Rules and Regulations Committee**

**May 25, 2016**

### Attendees

Jason Umbenhauer, Chairman, Kent County EMS  
Leo Kennedy, Chairman of ASAB  
Jason Rhodes, HEALTH Division of EMS  
Paul Casey, House appointment  
John Potvin, RISAFF  
John Vernancio, Private Ambulance  
Adam Reis, Private Ambulance  
Michael DeMello, RISFC  
Dawn Lewis, HARI

### Guests

Eric Rossmeisl, HEALTH Division of EMS  
Carolina Roberts-Santana, HEALTH Division of EMS

- 1) Establishment of Quorum** – 9 Members present
- 2) Call to Order** at 13:03 hours by Jason Umbenhauer, Chairman
- 3) Review / Consent of Agenda** - Motion made by John Potvin, seconded by Jason Rhodes to approved agenda as presented. Motion carried.
- 4) Approval of Minutes from the April 20<sup>th</sup>, 2016 meeting** - Hearing no additions or corrections, the minutes of the April 20<sup>th</sup> 2016 minutes are approved by the committee as presented.
- 5) Old Business**
  - a. **Update on Protocols and approval/implementation** – Chairman Umbenhauer presented an email from John Pliakas regarding the status of the protocols. They should be ready for review and approval at the next meeting. The committee agreed to hold a meeting on June 8<sup>th</sup> at 13:00 with the sole purpose of reviewing the new protocols and approving them in time for the June ASAB meeting.

- b. **HandTevy system for pediatric dosing and discuss possible implementation and/or movement to EMS-C** – Chairman Kennedy spoke regarding the presentation to the EMS-C meeting last week. The committee believes that this system already falls within the Rules and Regulations and Protocols as they stand today. No action necessary.
- c. **Presentation of QI program for Ambulance Inspections** – Chief Rhodes spoke regarding the QI fair which was well received. He is hoping for some participation and feedback from committee members and agencies going forward.
- d. **Service Inspections to be included with Annual Ambulance Inspections** – Eric Rossmeisl presented his ideas regarding a service inspection to be performed along with annual vehicle inspections. He discussed including items such as a roster, license verification, QA/QI program, securing records, policy manual, equipment maintenance, etc. Also the inspection would add items such as garaging of vehicles, storage of medications. There was a question regarding whether or not to form a working group specifically for this purpose. The committee majority agreed to leave this in with Rules and Regulations due to its close ties with the Vehicle Inspection Manual.

#### **6) New Business**

- a. **NFPA 1917/CAAS/KK** – Chief Demello spoke regarding the upcoming decision on new vehicle standards and presented a comparison of the three leading standards. It appears that either NFPA or the CAAS standard will be used in the near future. Chief Rhodes reminded the committee that any changes would require a regulation change at the Dept. of HEALTH level. The committee discussed selecting the one standard that best fits the needs of the State and adjusting it as necessary. The committee will review this document and the issue will be presented under new business at a future meeting.

#### **7) Good of the Order**

- a. Next meeting will be held on 6/8/2016

#### **8) Adjournment** – Meeting was adjourned at 14:08